

INVESTMENT MANAGER

Creative UK is the independent network for the UK Creative Industries – we champion, connect, support and invest in creative people and businesses. Our goal is simple: to cultivate a world where creativity is championed, valued, and nurtured.

Within the Investment Department, we run a number of programmes across equity and debt. We are looking to add an investment manager to the team, to operate at the heart of our investment activities, providing vital scale-up finance to the UK's most promising creative businesses.

From day one, you will be involved and expected to contribute to all the phases of investing, ideally taking the lead on these independently in a short timeframe.

LOCATION: BRISTOL or within proximity to Bristol is preferred, however flexible, UK-Wide, hybrid working available with offices in MediaCityUK, Bristol and Central London.

CONTRACT: Full time preferred for an initial fixed term, part-time (minimum 4 days) may be considered for the right candidate. Immediate appointment preferred.

SALARY: £40,000 pa + benefits

TO APPLY: Email your CV, cover letter and/or 1-2-minute video link* to jobs@wearecreative.uk by Monday 12th December midday. Please complete our anonymous diversity and inclusion [survey](#). Interviews will take place either by video conference or in person W/C 19th December 2022, immediate appointment preferred. * Video link optional. Creative UK is an inclusive recruiter and happy to make adjustments to our selection process by request

The ideal candidate will have some form of finance/accounting training, making them capable of critically assessing financial accounts and carrying out financial modelling. A background in investment management would be a plus. A genuine interest in early-stage investing and the creative industries is greatly valued.

We are a close-knit team of doers and we nurture and promote our team culture. Ours is a very non-hierarchical, no-ego environment, where we take strong initiative and ownership over the work we do independently and together. We are looking for someone curious, determined, willing to listen and learn, and not be afraid to take the lead on work and processes. You will conduct a great deal of the work autonomously but will benefit from the support and guidance of an experienced and hard-working team who will help you become a value-added member of the team.

KEY DUTIES & ACCOUNTABILITIES

Origination

- Proactive research of prospective investment opportunities
- Build and nurture relationships with company founders
- Conduct thorough in-depth analysis and due-diligence
- Present investment cases to the monthly Credit Committee
- Negotiate terms and execute final contracts

Portfolio management

- Monitor portfolio companies and report on management accounts
- Attend Board of Directors meetings
- Support the management of our portfolio companies when needed

Internal matters

- Intra-department collaborations
- Marketing
- Fundraising activities
- Operations

OUR PEOPLE PERKS

- Fully flexible hybrid working
- Pension enrolment from 3 months service
- Cycle 2 Work scheme, in partnership with Halfords
- Benefits hub, discounts across a broad range of partners
- Employee Assistance Programme, Health Assured
- Mental Health Guardians
- Summer Fridays, finish at 3pm every Friday throughout July & August
- Your birthday off as paid leave, Extra days off over the annual festive period
- 2 paid volunteer days per year to give something back to the community

Diversity Changes Everything: We value difference and celebrate the creativity that it brings.

We are committed to improving diversity and inclusion across our organisation and industry by championing a variety of backgrounds, perspectives, identities and talents.